

**MINUTES OF THE MARCH 11, 2024 COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY, WESTCHESTER, ILLINOIS, HELD IN THE COMMUNITY ROOM OF THE LIBRARY AT 10700 CANTERBURY STREET**

1. **Pledge of Allegiance**
2. **Call to Order and Roll Call** – Roll call was taken by President John Lamberti. Present were President John Lamberti, Vice President Darla Woods, Trustee Shannon Flint, Treasurer Greg Christoff, Secretary Christine Kuffel and Trustee Stephanie Pedersen. Trustee Elizabeth Hunter arrived at 7:15 PM. Also present were Director Fidencio Marbella, Assistant Director Patrick Callaghan, Youth Services Manager Jamie Kallio, Adult Services Manager Heidi Beazley, Circulation/Technical Services Manager Ryan Flores and Business Manager Allison Muzal. The meeting was called to order at 7:10 PM.
3. **Public Comment** – No public comment.
4. **Discussion Items**
  - A. **Library Improvements / Library Remodeling Update** – Director Marbella reported that the Illinois Libraries Present consortium will be hosting Neil Gaiman in September. The interior renovation project started with the asbestos abatement portion beginning on March 9 and scheduled to end before March 15. The actual remodeling is to begin on March 20, after the library serves as a polling location for the March 19 primary election.
  - B. **Department Manager Reports** – Adult Services Manager Beazley discussed upcoming programs, including the final Qigong session, Adult crafts and the cicada program with the Peggy Notebart Museum. Youth Manager Kallio reported on a variety of outdoor Youth programs and the Youth Department’s efforts to get ready for the remodeling project. Circulation/Tech Services Manager Flores told the board about recovering a patron’s thesis that had accidentally been donated to the library. Assistant Director Callaghan reported on the preparations being made for the renovation project. He also attended the village’s events committee meeting where a “Party in the Park” was discussed.
  - C. **Reserve Fund Update** – Director Marbella noted that in February the library earned \$3,315 in interest in the Schwab reserve account. Vice President Woods asked about CD rates at Byline Bank and Director Marbella said the library was able to get two CDs earning 4.25%.
  - D. **FY 2024-2025 Budget** – The board reviewed the proposed FY 2024-2025 budget to see if there were any additional questions since the last meeting. Trustee Hunter asked where the \$20,000 for the increase in the renovation project was coming from.
  - E. **Amend Interior Renovation Project Budget** – Director Marbella asked for an increase of \$20,000 in the interior renovation project budget because the original contingency had already been used to cover the abatement costs and for additional furniture for Adult and for the breakroom. Secretary Kuffel asked Adult Services Manager Beazley about not having floor boxes installed throughout Adult.
5. **Unfinished Business** – Director Marbella told the board about the upcoming Celebrate Westchester dinner on April 12 and that the library’s Person of the Year will be Wyatt Widmer, one of the stewards at the Wolf Road Prairie.
6. **Board Member Comments** - none
7. **Public Comment** – none

8. **Executive Session** – President Lamberti motioned that the board go into executive session for the purpose of discussing the library director’s annual review pursuant to Section 2 (c) (1) of the Illinois Open Meetings Act, seconded by Trustee Pedersen, roll call vote was taken with President Lamberti, Vice President Woods, Trustee Flint, Treasurer Christoff, Secretary Kuffel, Trustee Hunter and Trustee Pedersen aye, 0 nay, motion carried and the board entered executive session at 7:43 PM and reentered open session at 8:30 PM.
9. **Adjournment** – President Lamberti motioned to adjourn, seconded by Vice President Woods, roll call vote was taken with President Lamberti, Vice President Woods, Trustee Flint, Treasurer Christoff, Secretary Kuffel, Trustee Hunter and Trustee Pedersen aye, 0 nay, motion carried and the meeting was adjourned at 8:31 PM

**Submitted by Fidencio Marbella, Director, Westchester Public Library**