

MINUTES OF THE APRIL 24, 2023 REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY, WESTCHESTER, ILLINOIS, HELD REMOTELY VIA ZOOM DUE TO THE ONGOING COVID 19 PANDEMIC

1. Pledge of Allegiance

2. **Call to Order and Roll Call** – Before the meeting was called to order, President John Lamberti stated that due to Governor Pritzker’s disaster declaration related to public health concerns and the ongoing COVID-19 pandemic that an in-person meeting would not be prudent or practical and that this meeting would be held remotely. The meeting was called to order at 7:10 PM by President Lamberti. Present were President John Lamberti, Secretary Christine Kuffel, Vice President Elizabeth Hunter, Trustee Stephanie Pedersen, Trustee Darla Woods, Treasurer Greg Christoff and Trustee Shannon Flint. Also present were Director Fidencio Marbella, Assistant Director Kris Jacobson and Adult Services Manager Patrick Callaghan along with two board candidates, Ryan Wright and Dave Galandak.

3. Public Comment – None

4. **Review of Minutes** – Because of the late hour President Lamberti opted to only review the minutes from February 27, 2023 and March 13, 2023.

- A. Regular Meeting, February 27, 2023 – President Lamberti motioned to approve the minutes of February 27, 2023 as presented, seconded by Secretary Kuffel, roll call vote was taken with President Lamberti, Vice President Hunter, Treasurer Christoff, Secretary Kuffel, Trustee Flint, Trustee Woods and Trustee Pedersen aye, 0 nay, motion carried.
- B. COTW Meeting, March 13, 2023 – President Lamberti motioned to approve the minutes of March 13, 2023 as presented, seconded by Trustee Woods, roll call vote was taken with President Lamberti, Vice President Hunter, Treasurer Christoff, Secretary Kuffel, Trustee Flint, Trustee Woods and Trustee Pedersen aye, 0 nay, motion carried.
- C. Regular Meeting, March 27, 2023 – no action taken
- D. COTW Meeting, April 10, 2023 – no action taken

5. New Business

- A. **Payment of Bills** – Director Marbella reviewed the monthly bills and highlighted expenses included:
- \$148,600 to Knudsen for payment for the story time room. We’re still withholding 10% until any issues get resolved.
 - \$8,163 to ProQuest for renewal of the Chicago Tribune Historical Database.
 - \$4,922 to InfoUSA for the Reference USA database renewal.

Treasurer Christoff motioned to approve the payment of bills in the amount of \$188,063.15, seconded by Trustee Flint, roll call vote was taken with President Lamberti, Vice President Hunter, Treasurer Christoff, Secretary Kuffel, Trustee Flint, Trustee Woods and Trustee Pedersen aye, 0 nay, motion carried.

- B. **Report to the Treasurer** – In the absence of Business Manager Allison Muzal, Director Marbella reported that with one month remaining in the fiscal year, the library continues to be under budget, 85.4% spent versus 92% budgeted and that the library continues to maintain sufficient reserves to cover over six months of operating expenses. During March the library received \$259,118 in tax levy income. President Lamberti motioned to approve the Report to the Treasurer, seconded by Secretary Kuffel, roll call vote was taken with President Lamberti, Vice President Hunter, Treasurer Christoff, Secretary Kuffel, Trustee Flint, Trustee Woods and Trustee Pedersen aye, 0 nay, motion carried.
- C. **Non-Resident Fee Resolution # 2023-01** – President Lamberti motioned to approve Resolution 2023-01 as presented, seconded by Secretary Kuffel, roll call vote was taken with President

Lamberti, Vice President Hunter, Treasurer Christoff, Secretary Kuffel, Trustee Flint, Trustee Woods and Trustee Pedersen aye, 0 nay, motion carried.

6. **Director's Report** – Director Marbella reported that the library will have several hundred native wildflower plants to giveaway during the National Library Week celebration planned for April 29. He also mentioned that Adult Services Manager Callaghan received a congratulatory letter from Governor Pritzker's office for winning the America in Bloom award for the Prairie House on Constitution Avenue. President Lamberti motioned to accept the Director's Report as presented, seconded by Secretary Kuffel, roll call vote was taken with President Lamberti, Vice President Hunter, Treasurer Christoff, Secretary Kuffel, Trustee Flint, Trustee Woods and Trustee Pedersen aye, 0 nay, motion carried.
7. **Unfinished Business** – Director Marbella reminded the board that the deadline for filing their Statements of Economic Interest for Cook County is May 1.
8. **Board Member Comments** –
9. **Public Comment** – None
10. **Executive Session** President Lamberti motioned that the Board go into executive session for the purpose of the selection of persons to fill a public office as defined in this act, including a vacancy in a public office pursuant to Section 2 (c) (3) of the Illinois Open Meetings Act, seconded by Trustee Woods, roll call vote was taken with President Lamberti, Vice President Hunter, Secretary Kuffel, Treasurer Christoff, Trustee Woods, Trustee Flint and Trustee Pedersen aye, 0 nay, motion carried and the board entered Executive Session at 7:15 PM to separately interview the two board candidates. At 8:49 PM the board exited Executive Session and reentered open session.
11. **Agenda Item** – Appointment of Board Candidates to Fill Three Vacant Board Positions –
 - A. Secretary Kuffel motioned to reappoint John Lamberti to the library board, seconded by Trustee Flint, roll call vote was taken with Vice President Hunter, Treasurer Christoff, Secretary Kuffel, Trustee Flint, Trustee Woods and Trustee Pedersen aye, 1 abstention, 0 nay, motion carried.
 - B. Treasurer Christoff motioned to reappoint Darla Woods to the library board, seconded by Secretary Kuffel, roll call vote was taken with President Lamberti, Vice President Hunter, Treasurer Christoff, Secretary Kuffel, Trustee Flint, Trustee Woods and Trustee Pedersen aye, 0 nay, motion carried.
 - C. Vice President Hunter motioned to reappoint Shannon Flint to the library board, seconded by Trustee Woods, roll call vote was taken with President Lamberti, Vice President Hunter, Treasurer Christoff, Secretary Kuffel, Trustee Flint, Trustee Woods and Trustee Pedersen aye, 0 nay, motion carried.
12. **Adjournment** – Vice President Hunter motioned to adjourn, seconded by Secretary Kuffel, roll call vote was taken with President Lamberti, Vice President Hunter, Treasurer Christoff, Secretary Kuffel, Trustee Flint, Trustee Woods and Trustee Pedersen aye, 0 nay, motion carried and the meeting was adjourned at 9:10 PM.

Submitted by Fidencio Marbella, Director, Westchester Public Library