

MINUTES OF THE AUGUST 14, 2023 COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY, WESTCHESTER, ILLINOIS, HELD IN THE COMMUNITY ROOM OF THE LIBRARY AT 10700 CANTERBURY STREET

1. **Pledge of Allegiance**
2. **Call to Order and Roll Call** – Present were President John Lamberti, Trustee Stephanie Pedersen, Treasurer Greg Christoff, Vice President Darla Woods and Secretary Christine Kuffel. Trustee Elizabeth Hunter arrived at 7:18 PM and Trustee Shannon Flint was absent. Also present were Director Fidencio Marbella, Assistant Director Kris Jacobson, Business Manager Allison Muzal and Adult Services Manager Patrick Callaghan. Circulation/Technical Services Manager Ryan Flores attended via Zoom. The meeting was called to order at 7:09 PM by President Lamberti.
3. **Public Comment** – No public comment.
4. **Discussion Items**
 - A. **Library Improvements** – Director Marbella reported that a meeting is scheduled on August 23 with the architects regarding the painting and carpeting project and that the library has a number of programs and events scheduled through the end of October, including several Illinois Libraries Present programs.
 - B. **Department Manager Reports** – Assistant Director Jacobson talked about a shifting project to make way for more Teen and Youth graphic novels. Adult Services Manager Callaghan recapped the Adult Summer Reading program and said the participation this year was the highest ever with over 500 entries. The after-hours art gallery event was a success with about 60 patrons attending; several asked that the library do this again next year as many enjoyed the musical presentation as well. Circulation Manager Flores discussed the Friends of the Library half off sale for August.
 - C. **Reserve Fund Update** – Director Marbella reported on the reserve fund accounts and noted that two CDs have matured and that two more CDs were purchased using those funds. He also asked the board if they would like to explore purchasing Treasury bills as another option for the reserve funds since T-bill rates are slightly higher than CD rates.
 - D. **Review Policy 1.8 Reconsideration Request** – Director Marbella and Adult Services Librarian Heidi Beazley met with the library's attorneys regarding the reconsideration process. The attorney's recommendation was to not limit challenges to only those residents over age 18 but otherwise felt the policy as written would suffice. Trustee Hunter asked if a new board would be able to change the reconsideration policy.
 - E. **2024 Board Meeting Dates and Library Holidays and All Staff Dates** – The board reviewed these 2024 dates and the only change requested was to move up the regular meeting from the 23rd to the 16th for the month of December.
 - F. **Building Walk Through** – the board conducted a walk-through of the building interior, including the workroom and offered some suggestions for shelving, carpeting and paint colors.
5. **Unfinished Business** – none
6. **Board Member Comments** – none
7. **Public Comment** – none
8. **Executive Session** – none

9. **Adjournment** – After the building walk-through, President Lamberti motioned to adjourn, seconded by Secretary Kuffel, roll call vote was taken with Secretary Kuffel, President Lamberti, Treasurer Christoff, Vice President Woods, Trustee Pedersen and Trustee Hunter aye, 0 nay, 1 absent, motion carried and the meeting was adjourned at 8:16 PM.

Submitted by Fidencio Marbella, Director, Westchester Public Library