

**MINUTES OF THE JULY 10, 2023 COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY, WESTCHESTER, ILLINOIS, HELD IN THE COMMUNITY ROOM OF THE LIBRARY AT 10700 CANTERBURY STREET**

1. **Pledge of Allegiance**
2. **Call to Order and Roll Call** – Present were President John Lamberti, Treasurer Greg Christoff, Trustee Elizabeth Hunter, Vice President Darla Woods and Secretary Christine Kuffel. Absent were Trustee Stephanie Pedersen and Trustee Shannon Flint. Also present were Director Fidencio Marbella, Assistant Director Kris Jacobson, Adult Services Manager Patrick Callaghan and Adult Services Librarian Heidi Beazley. Circulation/Technical Services Manager Ryan Flores attended via Zoom. The meeting was called to order at 7:15 PM by President Lamberti.
3. **Public Comment** – No public comment.
4. **Discussion Items**
  - A. **Library Improvements** – Director Marbella talked about the water color painting programs being hosted by Heidi and Sarah from Adult. He also noted that the library will be supporting the “Modchester” house walk in September and will be participating in the community yard sale on September 23 and 24 and the Prairie Fest at Wolf Road Prairie on September 9. Adult Services Librarian Beazley invited the board to attend the July 28 End of Adult Summer Reading after hours event and gave the board members take home art kits. She also showed the board some of the artwork done by patrons for the event.
  - B. **Department Manager Reports** – Assistant Director Jacobson talked about their Pop-Tart sewing program and the popular June kayaking program at the Trailside Museum. Adult Services Manager Callaghan discussed the Adult Summer Reading program. Circulation Manager Flores talked about his staff promoting the Adult SRP and the Ravinia ticket giveaway.
  - C. **Reserve Fund Update** – Director Marbella reported on the reserve fund accounts and noted that Inland Bank agreed to raise the reserve fund interest rate they pay the library from .05 to 4.25%. Treasurer Christoff asked how Sikich might want the library to account for the earnings income.
  - D. **Review Policy 1.8 Reconsideration Request** – Director Marbella contacted the attorneys about the under-18 question that came up at a previous meeting and we’re awaiting their response. The attorneys are also reviewing Policy 1.8 along with the revisions to 1.1. The board decided to hold off on additional discussions until we hear back from Tressler.
  - E. **Employee Handbook** – The revised employee handbook is available for review and will be up for approval at the July 24 Regular Meeting.
5. **Unfinished Business** – Director Marbella told the board about the library’s participation in the village’s Fourth of July parade.
6. **Board Member Comments** – none
7. **Public Comment** – none
8. **Executive Session** – none
9. **Adjournment** – President Lamberti motioned to adjourn, seconded by Secretary Kuffel, roll call vote was taken with Secretary Kuffel, President Lamberti, Treasurer Christoff, Vice President Woods and Trustee Hunter aye, 0 nay, 2 absent, motion carried and the meeting was adjourned at 7:51 PM.

**Submitted by Fidencio Marbella, Director, Westchester Public Library**