

MINUTES OF THE JUNE 12, 2023 COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY, WESTCHESTER, ILLINOIS, HELD IN THE COMMUNITY ROOM OF THE LIBRARY AT 10700 CANTERBURY STREET

1. **Pledge of Allegiance**
2. **Call to Order and Roll Call** –Present were President John Lamberti, Treasurer Greg Christoff, Trustee Elizabeth Hunter and Trustee Stephanie Pedersen. Absent were Vice President Darla Woods, Secretary Christine Kuffel and Trustee Shannon Flint. Also present were Director Fidencio Marbella, Assistant Director Kris Jacobson, Adult Services Manager Patrick Callaghan and Adult Services Librarian Heidi Beazley. Circulation/Technical Services Manager Ryan Flores attended via Zoom. The meeting was called to order at 7:23 PM by President Lamberti.
3. **Public Comment** – No public comment.
4. **Discussion Items**
 - A. **Library Improvements** – Director Marbella reported on the variety of programs in June using the library’s prairie gardens, including photography, sketching and painting. Adult Services Librarian Beazley showed the board some of the paintings patrons did. The defective lighting in the storytime room was replaced so the last item to be addressed is the Lego wall, which is being fabricated by the contractor.
 - B. **FY 2023 Per Capita Grant** – The library was notified that we were awarded \$24,915 for the FY 2023 Public Library Per Capita grant.
 - C. **July 4 Parade** – We’ll be participating in the village’s July 4 parade.
 - D. **Department Manager Reports** – Circulation Manager Flores reported that the Ravinia ticket raffle has begun and that there’s high interest in the Adult Summer Reading program. Assistant Director Jacobson showed off the watercolor paintings children did for the Art-A-Palooza program and that the Teen summer reading program already has twenty sign-ups versus an average in previous years of seven. Adult Services Manager Callaghan and Adult Services Librarian Beazley reported on the end of summer art gallery show scheduled for the end of July.
 - E. **Reserve Fund Update** – Director Marbella discussed how the library’s reserve fund is being invested in a variety of certificates of deposit with laddered maturity dates and in a US Treasury backed money market fund.
 - F. **Recap of June 1 Park District Joint Meeting** – Treasurer Christoff reported on the all boards meeting that he, Trustee Woods and Director Marbella attended on June 1 at the Mayfair Recreation Center. He will represent the library at a possible monthly meeting being planned by the other boards.
 - G. **Materials and Displays Reconsiderations** – Adult Services Manager Callaghan and Adult Services Librarian Beazley presented the board with a revised Policy 1.1 Materials Selection and the newly created Policy 1.8 Reconsideration Process along with a reconsideration form.
5. **Unfinished Business** – none
6. **Board Member Comments** – Trustee Pedersen commented that there has been a very noticeable improvement with the marketing posters promoting upcoming library events and that social media posts are much improved as well.
7. **Public Comment** – none
8. **Executive Session** – Treasurer Christoff requested that there be an executive session scheduled for the June 26 meeting to complete the director review.

9. **Adjournment** – Trustee Hunter motioned to adjourn, seconded by Treasurer Christoff, roll call vote was taken with President Lamberti, Treasurer Christoff, Trustee Hunter and Trustee Pedersen aye, 0 nay, 3 absent, motion carried and the meeting was adjourned at 8:19 PM.

Submitted by Fidencio Marbella, Director, Westchester Public Library