

MINUTES OF THE SEPTEMBER 12, 2022 COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY, WESTCHESTER, ILLINOIS, HELD REMOTELY VIA ZOOM DUE TO THE ONGOING COVID 19 PANDEMIC

1. **Pledge of Allegiance**
2. **Call to Order and Roll Call** – Before the meeting was called to order, President John Lamberti stated that due to Governor Pritzker’s disaster declaration 2022-15 related to public health concerns and the ongoing COVID-19 pandemic that an in-person meeting would not be prudent or practical and that this meeting would be held remotely. The meeting was called to order at 7:10 PM by President John Lamberti. Present were President John Lamberti, Trustee Darla Woods, Trustee Stephanie Pedersen and Vice President Elizabeth Hunter. Secretary Christine Kuffel joined the meeting at 7:28 PM and Trustee Shannon Flint and Treasurer Greg Christoff were absent. Also present were Director Fidencio Marbella, Business Manager Allison Muzal, Assistant Director Kristen Jacobson, Technical Services Manager Ryan Flores, Circulation Manager Pat Sinacore and Adult Services Manager Patrick Callaghan.
3. **Public Comment** – No public comment.
4. **Discussion Items**
 - A. **Library Improvements** – Director Marbella reported that the Illinois Libraries Present schedule was set for the rest of the year, including Marlee Matlin and Jesmyn Ward. The storytime room remodel was delayed by about two weeks. September 21 will be the pre-bid walk through and the bids will be due on October 5 with the architects presenting their recommendation by October 7. A special meeting will be scheduled before the COTW on October 10.
 - B. **Department Manager Reports** – Assistant Director Jacobson told the board about a December program Youth will have. Children will leave their stuffed animals overnight at the library and staff will record the animals’ “antics” during their overnight sleepover. A photo book will be created for each of the stuffed animals to present to the children. Adult Services Manager Callaghan reported on Adult’s assistance to a Ukrainian refugee family that came in looking for something to do during their short stay in Westchester. Technical Services Manager Flores reported that Baker & Taylor, our primary book vendor, had been the victim of a ransomware attack causing significant delays in ordering. Director Marbella mentioned that board election packets were soon to be available for the upcoming 2023 election.
 - C. **Decennial Committees on Local Government Efficiency Act** – Director Marbella explained that the library would not be subject to this act as we do not levy our own taxes (it’s done through the village) but districts, including schools and park districts would have to comply.
 - D. **Storytime Room Remodel** – Director Marbella reported on the storytime room remodel during the Library Improvements portion of the meeting.
5. **Unfinished Business** – none
6. **Board Member Comments** – Secretary Kuffel requested that a discussion to be held at a future meeting regarding challenges being made to materials and to displays and even programs, which are becoming more and more prevalent. Trustee Woods asked about groups organizing to check out books and never returning them.
7. **Public Comment** – No public comment.
8. **Executive Session** –

9. **Adjournment** – President Lamberti motioned to adjourn, seconded by Trustee Woods, roll call vote was taken with President Lamberti, Secretary Kuffel, Vice President Hunter, Trustee Woods, and Trustee Pedersen aye, 0 nay, 2 absent, motion approved and the meeting was adjourned at 7:42 PM.

Submitted by Fidencio Marbella, Director, Westchester Public Library