

WESTCHESTER LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 24, 2022
7:00 p.m.

LIBRARY BUILDING
10700 CANTERBURY ST.
WESTCHESTER, IL 60154

Westchester Public Library: Connecting People, Ideas and Culture

NOTICE. MEETING MODIFICATION DUE TO COVID-19

Pursuant to Governor Pritzker's Executive Order 2022-01 which suspends the requirement of the Illinois Open Meetings Act requiring in-person attendance by members of a public body during the duration of the Gubernatorial Disaster Proclamation, and due to public health concerns from the ongoing COVID 19 pandemic an in person meeting would not be prudent or practical, the Westchester Public Library will be using the virtual meeting platform Zoom. All staff and board members will be meeting virtually through this platform. See meeting instructions at the bottom of the agenda. Public comments can be emailed in advance of the meeting to askus@westchesterpl.org. Emailed questions must be submitted by 4:00 PM on Monday, January 24, 2022.

AGENDA ITEMS

PARLIAMENTARY ACTIVITY

1. Pledge of Allegiance

2. Call to Order and Roll Call

3. Public Comment

4. Review of Minutes

- A. Regular Meeting, December 20, 2021
- B. COTW Meeting, January 10, 2022

MOTION, 2ND, ROLL CALL VOTE
MOTION, 2ND, ROLL CALL VOTE

5. New Business

- A. Payment of Bills
- B. Report to the Treasurer
- C. Reaffirm Policies 4.10 Emergency Closings, 4.11 Bereavement or Funeral Closings and 4.12 Safety
- D. Amend Policy 4.13 Keys to the Library Building
- E. Review Chapter 13 Marketing, Promotion and Collaboration from *Serving Our Public 4.0*

MOTION, 2ND, ROLL CALL VOTE
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6. Director's Report

MOTION, 2ND, ROLL CALL VOTE

7. Unfinished Business

- A. Director Review Process
- B. Storytime Room Remodel
- C. Board Member FOIA and OMA Training

MOTION, 2ND, ROLL CALL VOTE

8. Board Member Comments

9. Public Comment

10. Executive Session -

MOTION, 2ND, ROLL CALL VOTE

11. Adjournment

MOTION, 2ND, ROLL CALL VOTE

NEXT MEETING DATES:

COTW Meeting – February 14, 2022, 7:00 PM
Regular Meeting – January 28, 2022, 7:00 PM

Library Events:

Celebrate Westchester Dinner, March 26
Quarterly All Staff, Feb. 4

Future agenda items:

FY 2022-2023 Budget (February)

Public Participation Instructions:

-Computer access: Join Zoom Meeting

<https://us02web.zoom.us/j/85378047637?pwd=d3VzVkF6MUFPQThGUEhzRysrRGJsUT09>

Meeting ID: 853 7804 7637

Passcode: 228439

-Phone access: Audio participation for Chicago Region: Dial 1 312 626 6799

Meeting ID: 853 7804 7637

Passcode: 228439

Please be sure to use your legal name. Any use of inappropriate names may result in ejection from the meeting. Plan to join the meeting at least 5 minutes prior to start of meeting.

-The Public is automatically muted. If you wish to speak during “Public Comment”, you will then be unmuted to speak. Items for Public Comment may also be emailed to askus@westchesterpl.org by 4 PM on Monday, January 24, 2022 to be read at the meeting.