

MINUTES OF THE MAY 10, 2021 COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY, WESTCHESTER, ILLINOIS, HELD REMOTELY VIA ZOOM DUE TO THE ONGOING COVID 19 PANDEMIC

1. **Pledge of Allegiance**
2. **Call to Order and Roll Call** – Before the meeting was called to order, President Demitrus Evans stated that due to Governor Pritzker’s disaster declaration related to public health concerns and the ongoing COVID-19 pandemic that an in-person meeting would not be prudent or practical and that this meeting would be held remotely. The Meeting was called to order at 7:07 PM by President Demitrus Evans. Present were President Demitrus Evans, Secretary Suzy Carbrey, Trustee John Lamberti, Vice President Jenice Hampton, Treasurer Elizabeth Hunter, and Trustee Shannon Flint. Also present were Director Fidencio Marbella, Business Manager Allison Muzal, Assistant Director Kristen Jacobson, Adult Services Manager Patrick Callaghan, Circulation Manager Pat Sinacore and Technical Services Manager Ryan Flores. Board applicant Greg Christoff joined the meeting at 7:45 PM.
3. **Public Comment** – No public comment.
4. **Discussion Items**
 - A. **Library Improvements** – Director Marbella reported that the window replacement portion of the door and window replacement project will begin on Tuesday, May 18. Vice President Hampton complimented the library on the Alex Kotlowitz and Mary Schmich program.
 - B. **Review of Policies 1.1 Materials Selection, 1.2 Intellectual Freedom, 1.3 Collection Maintenance, 2.3 Replacement Cards, 7.3 Declared Vacancy in the Office of Trustee and 7.4 Nepotism** – the Board had no suggestions for changes to 1.1, 1.2, 1.3, 7.3 and 7.4. Director Marbella requested that 2.3 be changed to “A replacement fee will be charged” to “A replacement fee may be charged.” The library would like to remove another barrier towards access by having the option of not charging a replacement card fee.
 - C. **Department Manager Reports** – Assistant Director Jacobson congratulated Teen Librarian Sarah H. for being chosen for the Caudill book selection committee and talked about the video Youth staff created to send to the local schools about this year’s summer reading program. Adult Services Manager Callaghan discussed the May Hoopla bonus borrow program and the plans for the adult summer reading program. Circulation Manager Sinacore told about a regular patron who had to move out of town for health reasons but did not want to because of the gracious help she always received from the library. Technical Services Manager Flores talked about the American Library Association presentation he, Kris and Patrick are working on.
5. **Unfinished Business**
6. **Board Member Comments**
7. **Public Comment** – No public comment.
8. **Executive Session** – Purpose – Board Member Candidate Interview
President Evans motioned that the Board go into Executive Session for the purpose of the selection of a person to fill a public office as defined in this act, including a vacancy in a public office pursuant to Section 2 (c) (3) of the Illinois Open Meetings Act, seconded by Treasurer Hunter, roll call vote was taken with President Evans, Treasurer Hunter, Vice President Hampton, Trustee Lamberti, Trustee Flint and Secretary Carbrey aye, 0 nay, motion carried and the board entered Executive Session at 7:45 PM with board candidate Greg Christoff.

The board reentered the open session at 9:07 PM. Present were President Evans, Treasurer Hunter, Vice President Hampton, Trustee Lamberti, Trustee Flint and Secretary Carbrey. Staff present included Director Marbella, Business Manager Muzal and Assistant Director Jacobson.

9. **Adjournment** – President Evans motioned to adjourn, seconded by Vice President Hampton, roll call vote was taken with President Evans, Treasurer Hunter, Vice President Hampton, Secretary Carbrey, Trustee Flint and Trustee Lamberti aye, 0 nay, motion carried and the meeting was adjourned at 9:08 PM.

Submitted by Fidencio Marbella, Director, Westchester Public Library

WESTCHESTER PUBLIC LIBRARY
EXECUTIVE SESSION MINUTES

DATE: MAY 10, 2021

TIME: 7:43 PM

Held Remotely via Zoom due to the ongoing COVID 19 Pandemic

At 7:43 PM President Demitrus Evans motioned for the board to enter Executive Session, seconded by Treasurer Elizabeth Hunter. A roll call vote was taken with President Demitrus Evans, Vice President Jenice Hampton, Trustee John Lamberti, Treasurer Elizabeth Hunter, Trustee Shannon Flint and Secretary Suzy Carbrey aye, 0 nay, the motion carried and the Board of Trustees of the Westchester Public Library entered Executive Session for the purpose of the selection of a person(s) to fill a public office as defined in this Act, including a vacancy in a public office pursuant to Section 2 (c) (3) of the Illinois Open Meetings Act.

Present were President Evans, Vice President Hampton, Trustee Lamberti, Secretary Carbrey, Treasurer Hunter and Trustee Flint.

SUBJECT MATTER:

The Executive Session started with the interview of board candidate Greg Christoff. Following the interview discussion was held.

At 9:10 PM President Evans motioned to adjourn from Executive Session and to return to open session, seconded by Trustee Flint, roll call vote was taken with President Evans, Vice President Hampton, Trustee Lamberti, Treasurer Hunter, Trustee Flint and Secretary Carbrey aye, 0 nay, motion carried and the board left the Executive Session and returned to open session at 9:10 PM.