

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY, WESTCHESTER, ILLINOIS, HELD IN THE COMMUNITY ROOM OF THE WESTCHESTER PUBLIC LIBRARY, 10700 CANTERBURY STREET AT 7:00 PM ON MONDAY, MARCH 9, 2020

1. **Pledge of Allegiance**
2. **Call to Order and Roll Call** - Meeting was called to order at 8:11 PM by President Demitrus Evans. Present were President Demitrus Evans, Trustee Shannon Flint, Trustee Jenice Hampton, Treasurer Fred Poppe, Vice President Elizabeth Hunter, Trustee John Lamberti and Trustee Suzanna Carbrey. Also present were Director Fidencio Marbella, Assistant Director Bonnie Schwanz and Business Manager Allison Muzal.
3. **Public Comment** – No public comment.
4. **Discussion Items**
 - A. **Library Improvements** – Director Marbella reported that the Circulation Desk replacement is substantially complete. The village conducted their inspection and they were satisfied with the electrical work and the desk satisfies ADA requirements. Also, the issues with the carpeting squares not adhering have been resolved. Two last items remaining are the installation of the shelving end panels and the installation of the television behind the desk.
 - B. **Review of 2.1.3 Non-Resident Library Cards and 6.81 Firearms and Weapons** – A few questions were asked but no changes were suggested.
 - C. **Banking Update** – Director Marbella reported that the accounts with BMO Harris were officially closed on March 6 and all banking activity has been transferred to Inland Bank.
5. **Unfinished Business** – Treasurer Poppe asked if the library will need a policy to address changes in cannabis usage. The library is working on a policy with the library’s attorneys.
6. **Public Comment** – No public comment.
7. **Board Member Comment** – Trustee Lamberti asked for an update on the library’s plans for assisting our patrons complete their 2020 Census forms. Adult Services Manager Patrick Callaghan attended a Proviso Township follow up meeting on Census resources and promotional materials will be sent to our library and our staff is aware of what they can and cannot do to help our patrons to fill out their forms. Trustee Lamberti also asked how the reaction has been to going fine free. So far, our patrons are very pleased with this although some do have questions about how this works.
8. **Executive Session** – no Executive session was held.
9. **Adjournment** –Trustee Hampton motioned to adjourn, seconded by Treasurer Flint, 7 ayes, 0 nays and the meeting was adjourned at 8:23 PM.

Submitted by Fidencio Marbella, Director, Westchester Public Library

