

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY, WESTCHESTER, ILLINOIS, HELD IN THE COMMUNITY ROOM OF THE WESTCHESTER PUBLIC LIBRARY, 10700 CANTERBURY STREET AT 7:00 PM ON MONDAY, NOVEMBER 27, 2017

1. Pledge of Allegiance

The meeting opened at 7:07 PM with the Pledge of Allegiance.

2. Call to Order and Roll Call

President John Lamberti called the meeting to order at 7:07 PM. Present were President John Lamberti, Vice President Elizabeth Hunter, Secretary Jenice Hampton, Treasurer Demitrus Evans, Trustee Janette Maldonado and Trustee Fred Poppe. Absent Trustee Gerald Chenski. Also present were Library Director Fidencio Marbella, Assistant Director Bonnie Schwanz, and Business Manager Allison Muzal.

3. Public Comment – no public comment

4. Review of Minutes

- a. Regular Meeting, October 23, 2017 President Lamberti motioned to accept as is, seconded by Treasurer Evans, motion carried 6 ayes, 0 nays.
- b. COTW Meeting November 13, 2017, President Lamberti motioned to accept as is, seconded by Treasurer Evans, motion carried 6 ayes, 0 nays.

5. New Business

- a. **Payment of Bills-** President Lamberti motioned to approve payment of bills in the amount of \$110,812.41 seconded by Secretary Hampton, motion carried, 6 ayes, 0 nays.
- b. **Treasurer's Report-** Treasurer Evans presented the November, 2017 report, total spending is slightly under budget for this time of year 46.58 % actual vs. 50% budget. The mutual fund investments increased by \$101.81 this month. The library continues to maintain sufficient investments to cover six months of operating expenses. Vice President Hunter motioned to accept the Treasurer's report, seconded by Trustee Poppe, motion carried, 6 ayes, 0 nays.
- c. **Change to Bylaws of the Board of Trustees-** Recommended changes as suggested at the November 13 meeting were submitted and accepted. Secretary Hampton motioned to accept the Bylaws of the Board of Trustees Articles I –X seconded by Trustee Poppe, motion carried, 6 ayes, 0 nays.

- d. **Resolution 2017-03 Tax Levy for FY 2018-19-** President Lamberti motioned to accept/approve the tax levy resolution for FY 2018-19 in the amount of \$1,266,500, seconded by Trustee Maldonado, motion carried 6 ayes, 0 nays
6. **Director's Report-**Director Marbella reported two sessions of training for the 3D printer are scheduled for January. February, 2018 printers will be loaned out to schools. Fidencio will begin contacting food trucks inquiring of their interest in participating in the food truck festival scheduled for June 10, 2018. The clubhouse is in the final stages of completion. The library received a charitable donation of \$1000.00 in honor of a library patron. A letter of acknowledgement and appreciation will be sent to the family. President Lamberti motioned to accept the Director's report, seconded by Treasurer Evans, 6 ayes, 0 nays
7. **Unfinished Business-** Director Marbella reported Celebrate Westchester will be held January 20, 2018 at the Alpine House. The library will nominate Loraine Kubiak who is one of the Friends of the Library.
8. **Board member comment-** none
9. **Public comment-** none
10. **Executive Session -** At 7:45 PM President Lamberti motioned go into Executive Session for the purpose of discussing the minutes of meetings lawfully closed under the Illinois Open Meetings Act, for purposes of the semi-annual review of the minutes as mandated by Section 2.06 pursuant to Section 2. (c) (21) of the Illinois Open Meetings Act. Seconded by Treasurer Evans, roll call vote, motion carried, 6 ayes, 0 nays.
- At 8:48 PM the board reconvened from Executive Session. Present were President John Lamberti, Vice President Elizabeth Hunter, Secretary Jenice Hampton, Treasurer Demitrus Evans, Trustee Janette Maldonado and Trustee Fred Poppe. Absent: Trustee Gerald Chenski.
11. **Determination of Minutes from Executive Session**
- Secretary Hampton made the motion that the minutes of October 24, 2016, May 8, 2017 (2nd Executive Session) and June 12, 2017 no longer require confidential treatment and are available for public inspection and that the need for confidentiality still exists for the executive session minutes from August 12, 2013, November 11, 2013, February 24, 2014, May 19, 2014, May 30, 2014, June 23, 2014, September 28, 2015, November 9, 2015, December 14, 2015, November 28, 2016, December 19, 2016, February 13, 2017, April 24, 2017, May 8, 2017 (first Executive Session)), May 22, 2017 and July 24, 2017. Seconded by Secretary Evans, 6 ayes, 0 nays, motion approved.

12. **Adjournment** – At 8:53 PM President Lamberti made the motion to adjourn, seconded by Trustee Poppe, motion approved, 6 ayes, 0 nays.

Submitted by Jenice Hampton, Secretary, Westchester Public Library Board of Trustees