

1. Pledge of Allegiance

2. Call to Order and Roll Call. President Cathy Kuratko called the meeting to order at 7:04 PM. Present: President Cathy Kuratko, Vice President John Lamberti, Treasurer Gerald Chenski, Secretary Demitrus Evans and Trustee Jenice Hampton. Absent: Trustees Sandra Trojak-Laszkiwicz and Heather Susnik. Also present: Library Director Fidencio Marbella, Assistant Director Bonnie Schwanz and Business Manager Allison Muzal.

3. Public Comment-None

4. Review of Minutes

A. President Kuratko motioned to approve the minutes of the May 9, 2016 COTW Meeting. 2nd by Treasurer Chenski, (Yes 5, No 0)

B. The minutes for the May 23 Regular Meeting were not yet completed. Tabled until the next Regular Meeting.

C. President Kuratko motioned to approve the minutes of the June 13, 2016 COTW Meeting. 2nd by Treasurer Chenski, (Yes 5, No 0)

5. New Business

A. Payment of Bills. Director Marbella explained some of the non-routine bills paid for the month. As part of Summer Reading, the Chicago Bears mascot will be making a library appearance and the Chicago Fire soccer club will be hosting two soccer clinics for Summer Reading participants. The library also bought a new copier for the Adult Dept. and will have to have a new access ladder installed in the elevator pit by Thyssenkrupp. After discussion President Kuratko motioned to approve the payment of bills in the amount of \$49,007.79. 2nd by Trustee Hampton, (Yes 5, No 0).

B. President Kuratko motioned to approve the Treasurer's Report, 2nd by Secretary Evans, (Yes 5, No 0).

C. President Kuratko motioned to approve Resolution # 2016-02 establishing prevailing rate of wages. Roll Call vote: Treasurer Chenski, President Kuratko, Secretary Evans, Trustee Hampton and Vice-President Lamberti aye, 0 nay, 2 absent.

D. President Kuratko motioned to reaffirm Policies 6.7 Americans with Disabilities Act, 6.11 Grievance, 6.14 Victims' Economic Security and Safety Act, 6.16 Special Gifts, Donations or Gratuities and 6.19 Political Activity. 2nd by Vice-President Lamberti. (Yes 5, No 0).

E. President Kuratko motioned to amend Policy 6.12 Illegal Drugs and Alcohol/Drug Free Workplace. 2nd by Treasurer Chenski. (Yes 5, No 0).

F. After discussion, President Kuratko motioned to approve the library's 2015-16 Illinois Public Library Annual Report (IPLAR). 2nd by Trustee Hampton. (Yes 5, No 0).

G. As discussed at the June 13 COTW, the library proposed amending its 2016-17 Budget by reducing Payroll Expense by \$25,000 and increasing Library Equipment by \$25,000. President Kuratko motioned to approve this amendment. 2nd by Vice-President Lamberti. (Yes 5, No 0).

6. Director's Report. Director Marbella reported that the library received its Live & Learn grant money and its Per Capita money, updated the progress on a new library website, and gave an approximate

timeline for the restroom and workroom remodeling projects. President Kuratko motioned to approve the Director's report. 2nd by Trustee Hampton. (Yes 5, No 0).

7. Board Member Comments – none

8. Public Comment – none

9. Executive Session – not needed

10. President Kuratko motioned to adjourn at 7:51 PM. 2nd by Treasurer Chenski. (Yes 5, No 0).

Submitted by Demitrus Evans, Secretary, Westchester Public Library Board of Trustees