

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY, WESTCHESTER, ILLINOIS, HELD IN THE COMMUNITY ROOM OF THE WESTCHESTER PUBLIC LIBRARY, 10700 CANTERBURY STREET AT 7:00 PM ON MONDAY, MAY 22, 2017**

**1. Pledge of Allegiance**

The meeting opened at 7:09 PM with the Pledge of Allegiance.

**2. Call to Order and Roll Call**

Secretary Demitrus Evans called the meeting to order at 7:09 and then (to allow her to take the minutes) turned running the meeting over to Treasurer Gerald Chenski. Present were Trustee Elizabeth Hunter, Trustee Jenice Hampton, Treasurer Gerald Chenski and Secretary Demitrus Evans. Absent was Vice-President John Lamberti. Also present were Library Director Fidencio Marbella, Assistant Director Bonnie Schwanz and Business Manager Allison Muzal. At 7:14 PM Treasurer Chenski noted that Vice-President Lamberti arrived and at that time turned the meeting over to Vice-President Lamberti.

**3. Public Comment** – Rose Tuckenberry of LaGrange Park expressed dissatisfaction with the service she received at the Circulation desk and felt some of the library's policies needed to be changed and that self-checkout should be implemented.

**4. Review of Minutes**

- A. Regular Meeting, March 27, 2017. President Lamberti motioned to approve as is, seconded by Treasurer Chenski, motion approved, 5 ayes, 0 nays.
- B. Regular Meeting, April 24, 2017 was unavailable and action was deferred.
- C. COTW Meeting, May 8, 2017 was unavailable and action was deferred.

**5. New Business**

- A. Payment of Bills. Director Marbella discussed several of the payments, including Automatic Fire Systems and Nedrow Decorating for the restroom remodeling, Elm Heating for repairs to the condenser unit and Heritage Technology for installation of the community room sound system. Secretary Evans motioned to approve the payment of bills in the amount of \$20,212.41, seconded by Trustee Hunter, motion approved, 5 ayes, 0 nays.
- B. Treasurer's Report. Trustee Chenski reported that for the month expenditures were in line with expectations and that for the year the library is slightly under budget. Business Manager Muzal explained that expenses in supplies and legal fees were lower than budgeted for. Trustee Hampton motioned to approve the Treasurer's report, seconded by Secretary Evans, motion approved, 5 ayes, 0 nays.
- C. Intergovernmental Agreement for My Media Mall Consortium. Director Marbella discussed the agreement created by Ancel, Glink, the law firm used by RAILS, to create a consortium of libraries to provide electronic content to their patrons. Vice-President Lamberti made the motion to approve the Intergovernmental Agreement, seconded by Secretary Evans. Roll call vote: Vice-President Lamberti, Secretary Evans, Treasurer Chenski, Trustee Hampton and Trustee Hunter aye, 0 nays, motion approved.

**6. Director's Report**

Director Marbella discussed the first 3D printing classes the library held. Students from Divine Infant came over two days and learned how to use the printers and how to design their own objects. SWAN will be introducing automatic renewals of items in June, which will reduce fine revenue but should also decrease issues at the Circulation desk. The director also contacted the Smart Energy Design Assistance Center (SEDAC) for their assistance in assessing the different engineering proposals for the HVAC replacement project. Library staff met with the architects for the Youth clubhouse design. Trustee Hampton motioned to approve the Director's report, seconded by Trustee Hunter, motion approved, 5 ayes, 0 nays.

**7. Unfinished Business**

Director Marbella discussed several board candidates and an issue of the spouse of an employee being interested in becoming a board member.

**8. Board Member Comments**

Trustee Hunter discussed the interviews of two previous board candidates.

**9. Public Comment – no public comment**

**10. Executive Session**

At 7:58 PM President Lamberti motioned that the Board enter executive session for the purpose of the selection of a person to fill a public office as defined in this Act, including a vacancy in a public office pursuant to Section 2 (c) (3) of the Illinois Open Meetings Act, seconded by Secretary Evans. Roll call vote: Vice-President Lamberti, Trustee Hunter, Trustee Hampton, Treasurer Chenski and Secretary Evans aye, 0 nays, motion approved. The Board returned to regular session at 8:10 PM. Present were Vice-President Lamberti, Trustee Hunter, Trustee Hampton, Treasurer Chenski and Secretary Evans. Also present was Director Marbella.

**11. Adjournment**

At 8:12 PM President Lamberti motioned to adjourn, seconded by Trustee Chenski, motion approved, 5 ayes, 0 nays.

**Submitted by Demitrus Evans, Secretary, Westchester Public Library Board of Trustees**