

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY, WESTCHESTER, ILLINOIS, HELD IN THE COMMUNITY ROOM OF THE WESTCHESTER PUBLIC LIBRARY, 10700 CANTERBURY STREET AT 7:00 PM ON MONDAY MARCH 12, 2018

1. Pledge of Allegiance

The meeting opened at 7:05 PM with the Pledge of Allegiance.

2. Call to Order and Roll Call

President John Lamberti called the meeting to order at 7:07 PM. Present were Vice-President Elizabeth Hunter, Trustee Gerald Chenski, Treasurer Demitrus Evans, Trustee Janette Maldonado and Trustee Fred Poppe. Absent was Secretary Jenice Hampton. Also present were Library Director Fidencio Marbella, Assistant Director Bonnie Schwanz and Business Manager Allison Muzal.

3. Public Comment – no public comment

4. Discussion Item – Review of Policies

Reviewed Policies 4.16 Surveillance Security Cameras, 6.27 Personal Appearance – Dress and 6.73 Personnel Files. No changes were made.

5. Discussion Item – Library director report/library improvement ideas

a. Registration and attendance for adult education events continues to be healthy, ranging from 40-68 attendees for fall and winter.

b. HVAC might have to be pushed back to the fall, if it can't get done this spring. It is holding up other projects because of funding. Still need to get bids, and some equipment might not be available for 9 weeks.

c. Library director and several staff will go for training April 6 for kayaking.

d. Some staff transitions: Patrick Callaghan was promoted to adult services director, effective today. Robert Smith, backup custodian will now serve as the custodian for the library.

d. Applied for a state library grant to buy books, and won't find out if awarded until April.

6. Recap of Intergovernmental Board Meeting on March 5, 2018

All boards meeting: School district mentioned cooperating to purchase copy paper, but the library doesn't purchase large quantities and already gets good discounts.

Conversations about school security measures were interesting.

7. Proposed FY 2018-19 Budget

Increased library materials from \$123,450 to \$128,600, by \$5,150. Hope to replace some adult computers when they wear out. Internet costs will go up by about 55 percent, due to the transition to fiber optics.

8. Unfinished Business—none.

9. Public Comment—none.

10. Board Member Comment --none.

11. Executive Session – no executive session.

12. Adjournment

Adjourned at 7:46

NEXT MEETINGS:

Regular Board Meeting, March 26, 2018, 7:00 PM

COTW Meeting April 9, 2018, 7:00 PM

FY 2018-19 Budget

Submitted by Elizabeth Hunter, Vice-President, Board of Trustees, Westchester Public Library