

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY, WESTCHESTER, ILLINOIS, HELD IN THE COMMUNITY ROOM OF THE WESTCHESTER PUBLIC LIBRARY, 10700 CANTERBURY STREET AT 7:00 PM ON MONDAY, OCTOBER 23, 2017

1. Pledge of Allegiance

The meeting opened at 7:08 PM with the Pledge of Allegiance.

2. Call to Order and Roll Call

Treasurer Demitrus Evans called the meeting to order at 7:08 PM. Present were Secretary Jenice Hampton, Trustee Gerald Chenski, Treasurer Demitrus Evans, Trustee Janette Maldonado and Trustee Fred Poppe. Arriving late, Vice President Elizabeth Hunter, and President John Lamberti. Also present were Library Director Fidencio Marbella, Assistant Director Bonnie Schwanz, and Business Manager Allison Muzal.

3. Public Comment – no public comment

4. Review of Minutes

- a. Regular Meeting , August 28, 2017, Trustee Maldonado motioned to accept seconded by Trustee Fred Poppe motion carried 6 ayes, 0 nays.
- b. Regular Meeting, September 25, 2017 motioned to accept by Secretary Hampton seconded by Trustee Chenski, motion carried 6 ayes, 0 nays.
- c. COTW Meeting October 9, 2017, Trustee Chenski motioned to accept, seconded by Vice President Hunter, motion carried, 6 ayes, 0 nays.

5. New Business

- a. **Payment of Bills-** President Lamberti motioned to approve payment of bills in the amount of \$43,139.47, seconded by Treasurer Evans, motion carried, 7 ayes, 0 nays.
- b. **Treasurer's Report-** Treasurer Evans presented the September, 2017 report. Total spending is slightly under budget for this time of year at 22.7 % actual vs 33.3 % budgeted. The library continues to maintain sufficient reserves to cover at least six months of operating expenses. President Lamberti motioned to accept the Treasurer's report, seconded by Trustee Chenski, motion carried, 7 ayes, 0 nays.

6. Director's Report-Director Marbella reported the Friends of the Library will give the library \$8000.00; plans are to utilize funds to replace eight of the end panels on the shelves in the fiction department. Also we may possibly purchase an additional 3D printer. SWAN held its COTW meeting and the library can expect a decrease in fees by approximately \$2000.00 partly

due to 19 additional libraries which are joining SWAN. Annual inspection of the roof has been scheduled. A Library patron was very pleased with the service and assistance provided by library staff and reported his appreciation and offered to buy lunch. President Lamberti motioned to accept the Director's Report, seconded by Vice President Hunter, 7 ayes, 0 nays.

7. **Unfinished Business-** Director Marbella reported Executive sessions will be held in November and December. Also the Library Director's performance evaluation is due. Board members will be provided a copy of the evaluation from last year for discussion at next meeting.
8. **Board member comment-** Trustee Chenski suggested we have someone take a look at the tree closest to the street it appears to growing into the parking space. Director Marbella will follow up and report back to board.
9. **Public comment-** none
10. **Adjournment** - At 7:49 PM President Lamberti motioned to adjourn, Treasurer Evans seconded, motioned carried, 7 ayes, 0 nays.

Submitted by Jenice Hampton, Secretary, Westchester Public Library Board of Trustees