

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY, WESTCHESTER, ILLINOIS, HELD IN THE COMMUNITY ROOM OF THE WESTCHESTER PUBLIC LIBRARY, 10700 CANTERBURY STREET AT 7:00 PM ON MONDAY, SEPTEMBER 25, 2017**

**1. Pledge of Allegiance**

The meeting opened at 7:04 PM with the Pledge of Allegiance.

**2. Call to Order and Roll Call**

President John Lamberti called the meeting to order at 7:04 PM. Present were President John Lamberti, Secretary Jenice Hampton, Trustee Gerald Chenski, Treasurer Demitrus Evans, Trustee Janette Maldonado, and Trustee Fred Poppe. Vice President Elizabeth Hunter was absent. Also present were Library Director Fidencio Marbella, Assistant Director Bonnie Schwanz, and Business Manager Allison Muzal.

**3. Public Comment – no public comment**

**4. Review of Minutes**

- a. COTW Meeting September 11, 2017, President Lamberti motioned to accept, seconded by Trustee Maldonado, motion carried, 6 ayes, 0 nays.

**5. New Business**

- a. **Payment of Bills-** President Lamberti motioned to approve payment of bills in the amount of \$26,656.80, seconded by Treasurer Evans, motion carried, 6 ayes, 0 nays.
- b. **Treasurer's Report-** Treasurer Evans presented the August, 2017 report, the profit and loss statement for the month indicate expenditures for the month are within expectation. Total spending is under budget for this time of year. The library continues to maintain sufficient investments to cover six months of operating expenses. President Lamberti motioned to accept the Treasurer's report, seconded by Trustee Chenski, motion carried, 6 ayes, 0 nays.
- c. **Amended Policy 6.46 Employment Classification and Categories**  
Treasurer Evans motioned to accept amended policy 6.46 including changes as presented, seconded by Secretary Hampton, motion carried 6 ayes, 0 nays.

**6. Director's Report-**Director Marbella reported the second set of 3D printing classes went well last week and the class included several teachers. In November the library will begin training classes for local teachers and begin loaning out the printers in 2018. District 92 ½ meeting is scheduled for Thursday 9/28/2017. The fire alarm testing is scheduled for Wednesday 9/27/17. A new magazine display rack has been purchased to accommodate magazines, this will also

reduce the current magazine selection/number of magazines we have. An AED was purchased and may be located behind the circulation desk, with training provided for all staff. One of the surveillance cameras failed and will be replaced with a high definition camera. As the cameras fail they will be replaced with high definition cameras. Two families donated funds to the library in memory of the loss of family members. President Lamberti motioned to accept the Director's Report, seconded by Treasurer Evans, 6 ayes, 0 nays.

7. **Unfinished Business-** Director Marbella reported that the library Insurance broker inquired if the library would be interested in obtaining molestation coverage. After discussion the board recommended Director Marbella research and check with the village and other public entities concerning molestation coverage and report at the next meeting.
8. **Board member comment-** Trustee Poppe questioned the outcome concerning the floor tile. This issue has been resolved and is acceptable.
9. **Public comment-** none
10. **Adjournment** - At 7:36 PM President Lamberti motioned to adjourn, Trustee Chenski seconded, motion carried, 6 ayes, 0 nays.

**Submitted by Jenice Hampton, Secretary, Westchester Public Library Board of Trustees**