

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY, WESTCHESTER, ILLINOIS, HELD IN THE INSULL CONFERENCE ROOM OF THE WESTCHESTER PUBLIC LIBRARY, 10700 CANTERBURY STREET AT 7:07 PM ON MONDAY, JULY 31, 2017**

**1. Call to Order and Roll Call**

Treasurer Demitrus Evans called the special meeting to order at 7:07 PM. Present were Treasurer Demitrus Evans and Trustees Gerald Chenski, Janette Maldonado and Fred Poppe. Absent were President John Lamberti, Vice-President Elizabeth Hunter and Secretary Jenice Hampton. Also present was Library Director Fidencio Marbella and Assistant Director Bonnie Schwanz. Vice-President Hunter arrived at 7:08 PM.

**2. Public Comment** – no public comment

**3. Selection of Contractor for Fire Alarm Replacement**

Director Marbella discussed the Letter of Recommendation received from Andy Chen of 20/10 Engineering. 20/10 Recommended awarding this project to the lowest bidder Richmond Electric of Woodridge, IL. 20/10 has worked with both Richmond and Richmond's sub-contractor Esscoe Electric on previous projects and is satisfied they will complete the project as specified. Trustee Poppe asked if there were any kind of guarantees provided by 20/10 regarding the quality of the workmanship on the project and how involved 20/10 would be during the construction phase. Trustee Chenski made the motion to select Richmond Electric as the contractor for the fire alarm replacement project, seconded by Treasurer Evans. 5 ayes, 0 nays, 2 absent, motion approved.

**4. Board Member Comment** – none

**5. Public Comment** – a library patron stopped by and said he was interested in alarms and the process by which it was selected.

**6. Executive Session** – not needed

**7. Adjournment** – Vice-President Hunter motioned to adjourn at 7:19 PM, seconded by Trustee Chenski, 5 ayes, 0 nays, 2 absent, motion approved.