

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY, WESTCHESTER, ILLINOIS, HELD IN THE COMMUNITY ROOM OF THE WESTCHESTER PUBLIC LIBRARY, 10700 CANTERBURY STREET AT 7:00 PM ON MONDAY, JUNE 26, 2017

1. Pledge of Allegiance

The meeting opened at 7:11 PM with the Pledge of Allegiance.

2. Swearing In

Village President Paul Gattuso conducted the swearing in of reelected Library Board Trustees Demitrus Evans, Jenice Hampton and Elizabeth Hunter and of newly appointed Trustee Janette Maldonado. Village President Gattuso then gave the board a brief rundown of various ongoing village projects.

3. Call to Order and Roll Call

Vice President John Lamberti called the meeting to order at 7:16 PM. Present were Vice-President John Lamberti, Trustee Elizabeth Hunter, Trustee Jenice Hampton, Treasurer Gerald Chenski, Secretary Demitrus Evans and Trustee Janette Maldonado. Also present were Library Director Fidencio Marbella, Assistant Director Bonnie Schwanz and Business Manager Allison Muzal.

4. Public Comment – no public comment

5. Election of Board Officers

Vice-President Lamberti suggested opening with nominations for Board Secretary.

Board Secretary – Trustee Hunter nominated Secretary Evans, seconded by Treasurer Chenski.

During discussion, Secretary Evans declined the nomination, explaining she had already been secretary for the past year. Trustee Hunter withdrew her nomination of Secretary Evans.

Secretary Evans nominated Trustee Hampton, seconded by Trustee Hunter. After discussion, this motion was approved, 6 ayes, 0 nays.

Treasurer – Trustee Evans nominated herself as Treasurer, seconded by Treasurer Chenski.

Motion approved, 6 ayes, 0 nays.

Vice-President – Secretary Hampton nominated Trustee Hunter, seconded by Treasurer Evans.

Motion approved, 6 ayes, 0 nays.

President – Secretary Hampton nominated Trustee Lamberti, seconded by Vice-President

Hunter. Motion approved, 6 ayes, 0 nays.

6. Review of Minutes

A. Regular Meeting, April 24, 2017. President Lamberti motioned to approve as is, seconded by Secretary Hampton, motion approved, 6 ayes, 0 nays.

B. COTW Meeting, May 8, 2017. President Lamberti motioned to approve as is, seconded by Secretary Hampton, motion approved, 6 ayes, 0 nays.

C. Regular meeting, May 22, 2017, not available, action deferred.

D. COTW Meeting, June 12, 2017, not available, action deferred.

E. Special Meeting, June 12, 2017, not available, action deferred.

7. New Business

- A. Payment of Bills. Director Marbella discussed several of the larger payments, including Astoria for stripping/waxing the floor, the BMO Harris MasterCard, Regency Tile for restroom tiling and ThyssenKrupp for elevator maintenance and inspection. Vice-President Hunter motioned to approve the payment of bills in the amount of \$47,462.18, seconded by Trustee Chenski, motion approved, 6 ayes, 0 nays.
- B. Treasurer's Report. Trustee Chenski reported that for the first month of the new fiscal year expenditures were in line with expectations. President Lamberti motioned to approve the Treasurer's report, seconded by Vice-President Hunter, motion approved, 6 ayes, 0 nays.
- C. Selection of Manufacturer for Youth clubhouse. Director Marbella had two proposals provided by Product Architecture, one from Heartland Millwork for \$16,810 and a second from Library Furniture International for \$17,955. Trustee Chenski motioned to accept the proposal from Heartland in the amount of \$16,810, seconded by Vice-President Hunter, motion approved, 6 ayes, 0 nays.
- D. Intergovernmental Agreement for My Media Mall consortium. Director Marbella explained that, as discussed during the June COTW meeting, this agreement was needed to continue the Library's participation in the My Media Mall/Electronic Content Consortium. President Lamberti motioned to approve the agreement, seconded by Treasurer Evans. Roll call vote: President Lamberti, Vice-President Hunter, Secretary Hampton, Trustee Chenski, Treasurer Evans and Trustee Maldonado aye, 0 nays, motion approved.
- E. Resolution 2017-02 Prevailing Wages. Director Marbella explained this was the annual resolution requiring the library to state that it follows the provisions of the Illinois Prevailing Wage Act. President Lamberti motioned to approve the resolution, seconded by Trustee Chenski. Roll call vote: President Lamberti, Vice-President Hunter, Secretary Hampton, Trustee Chenski, Treasurer Evans and Trustee Maldonado aye, 0 nays, motion approved.
- F. HVAC Upgrade/Replacement. Director Marbella has HVAC analyses performed by two different engineering firms. Only one, Amsco Engineering, has provided an estimate for their fee to oversee the project. 2010 Engineering has not yet provided their estimate. Because of this, the board deferred any action until the next regular meeting.

8. Director's Report

Director Marbella reported that the Library will be offering 3D printing classes for adults in August, that some new furniture is scheduled for delivery in July, and that summer reading participation is down for this year compared to last year. The board also discussed making donations to the Les Turner ALS foundation, the Western Springs Fire and Rescue Association and Lutheran Children and Family Services in memory of Kris Jacobson's late husband, Richard. President Lamberti motioned to accept the Director's report, seconded by Secretary Hampton, motion approved, 6 ayes, 0 nays.

9. Unfinished Business

Director Marbella was contacted by School District 92 ½ regarding a welcoming dinner the district would like to host for their new superintendent. They are inviting board members from the various village boards and offered four dates to choose from. The Library Board selected July 27 as the most convenient so Director Marbella will pass this along to 92 ½.

10. Board Member Comments

President Lamberti welcomed Trustee Maldonado to the Board and Vice-President Hunter thought a couple of ideas from the LaGrange Public Library might be worth looking into for Westchester – coloring books to be loaned out and I-Pads for children.

11. Public Comment – no public comment

12. Executive Session

At 8:08 PM President Lamberti motioned that the Board enter executive session for the purpose of the selection of a person to fill a public office as defined in this Act, including a vacancy in a public office pursuant to Section 2 (c) (3) of the Illinois Open Meetings Act, seconded by Treasurer Evans. Roll call vote: President Lamberti, Vice-President Hunter, Secretary Hampton, Trustee Chenski, Treasurer Evans and Trustee Maldonado aye, 0 nays, motion approved. The Board returned to regular session at 8:29 PM.

13. Appointment of Board Candidate

Vice-President Hunter motioned to appoint Fred Poppe to fill the vacant board position, seconded by Treasurer Evans, motion approved, 6 ayes, 0 nays. Director Marbella will notify Mr. Poppe of the decision.

14. Adjournment

At 8:32 PM President Lamberti motioned to adjourn, seconded by Trustee Chenski, motion approved, 6 ayes, 0 nays.

Submitted by Jenice Hampton, Secretary, Westchester Public Library Board of Trustees