

**WESTCHESTER LIBRARY BOARD OF TRUSTEES  
COTW MEETING MINUTES  
JUNE 13, 2016**

**LIBRARY BUILDING  
10700 CANTERBURY ST.  
WESTCHESTER, IL 60154**

1. Pledge of Allegiance
2. Call to Order and Roll Call. President Cathy Kuratko called the meeting to order at 7:03 PM. Present: President Cathy Kuratko, Vice President John Lamberti, Treasurer Gerald Chenski, Secretary Demitrus Evans, Trustee Sandra Trojak-Laszkiwicz and Trustee Heather Susnik (arrived at 7:05 PM). Absent: Trustee Jenice Hampton.  
Also present: Assistant Director Bonnie Schwanz and Business Manager Allison Muzal
3. Public Comment-None
4. Discussion Items
  - A. Assistant Director Schwanz gave a summary of Final Expenses for Roofing Project
  - B. Review Policies
    - 6.7 Americans with Disabilities Act, -no change
    - 6.11 Grievance, -no change
    - 6.12 Illegal Drugs and Alcohol/Drug Free Workplace, -Decided for changes to paragraph 1 for clarity
    - 6.14 Victims' Economic Security and Safety Act -no change
    - 6.16 Special Gifts, Donations or Gratuities and -no change
    - 6.19 Political Activity -no change
  - C. Library improvement ideas –Staff still interviewing designers, no movement on the HVAC, hired the construction manager, back office deciding color scheme with architect, children's stair case project on hold.
  - D. Annual resolution, no wage update by DOL since July, 2015, establishing prevailing rate of wages, Resolution #2016-02.
  - E. Budget amendment - We are reducing wages budget and increasing equipment purchases. Expecting changes to health care, next meeting will vote on budget amendment.
5. Unfinished Business -None
6. Public Comment –No comments
7. Board Member Comment – receiving positive community comments, Trustee Heather Susnik will be absent for next meeting
8. Adjournment - At 7:28 PM President Kuratko motioned to adjourn, second by Trustee Laszkiewicz, 6 aye, 0 nay, 1 absent.

**Submitted by Demitrus Evans, Secretary, Westchester Public Library Board of Trustees**