

Westchester Public Library: Connecting People, Ideas and Culture

- 1. Pledge of Allegiance**
- 2. Call to Order and Roll call. President Cathy Kuratko called the meeting to order at 7:03 PM. Present: President Cathy Kuratko, Vice President John Lamberti, Treasurer Gerald Chenski, Secretary Heather Susnik and Trustee Demitrus Evans. Absent: Trustees Jenice Hampton and Sandra Trojak-Laszkiwicz. Also present Director Fidencio Marbella, Assistant Director Bonnie Schwanz and Business Manager Allison Muzal.**
- 3. Public Comment-None**
- 4. Review of Minutes**
 - A. President Kuratko motioned to approve the minutes with a change in item #11 of the Regular Meeting on April 25, 2016. 2nd Vice-President Lamberti (Yes – 5, No – 0)**
 - B. The minutes for the May 9, 2016 COTW were not yet available so this review was deferred to the June 27 meeting.**
- 5. New Business**
 - A. Payment of Bills: Director Marbella discussed some of the bills including Astoria Cleaning for refinishing the tile floors, CDWG for replacement computers and the Ebsco bill for magazine subscriptions. President Kuratko motioned to approve the payment of bills in the amount of \$56,525.21. 2nd Treasurer Chenski. (Yes – 5, No – 0).**
 - B. Treasurer's Report: Treasurer Chenski presented the Treasurer's Report and discussed the upcoming annual audit. President Kuratko motioned to accept the Treasurer's Report as presented. 2nd by Secretary Susnik. (Yes – 5, No – 0)**
 - C. Selection of Construction Manager: Director Marbella discussed what was presented at the May 9 COTW when the CM proposals were discussed. President Kuratko motioned to accept the proposal from Frederick Quinn Corporation not to exceed \$18,700, including a contingency for possible additional hours of oversight. 2nd by Secretary Susnik. (Yes – 5, No – 0)**
 - D. President Kuratko motioned to reaffirm Policies 6.1 Employment Practices, 6.18 Work Area Appearance, 6.26 Personal Telephone Calls and 6.8 Sexual Harassment and Other Forms of Harassment. 2nd by Vice-President Lamberti. (Yes – 5, No – 0)**
 - E. President Kuratko motioned to amend Policies 6.42 Work Schedules and 6.76 Standards of Conduct. 2nd by Treasurer Chenski. (Yes – 5, No – 0)**
 - F. Election of Officers: Treasurer Chenski nominated President Kuratko to be reelected as Board President. 2nd by Secretary Susnik. (Yes – 5, No – 0). Treasurer Chenski nominated Vice-President Lamberti to be reelected as Vice-President. 2nd by President Kuratko. (Yes – 5, No – 0). Trustee Evans nominated herself to be the new Board Secretary. 2nd by Vice-President Lamberti. (Yes – 5, No – 0). Vice-President Lamberti**

nominated Treasurer Chenski to be reelected as Treasurer. 2nd by President Kuratko. (Yes – 5, No – 0).

6. Director's Report:

- The roof is completed and the drywall repairs by the elevator were finished.
- The restroom remodeling will be combined with the workroom remodeling since plumbing and drywalling will be needed for both.
- Elara Engineering has been out to inspect the electrical and plumbing before the restroom remodeling.
- The library is continuing to interview website designers.
- Director Marbella discussed the possibility of having the cedar roofing shingles inspected within the next two years.

President Kuratko motioned to accept the Director's Report as presented by Director Marbella 2nd by Trustee Evans (Yes – 5, No – 0).

7. Board Member Comments – President Kuratko mentioned that while out at her son's baseball game a resident complimented the library on the beautification and improvements she's been seeing at the library lately.

8. Public Comment-None

9. Executive Session – not needed.

10. President Kuratko moved to adjourn the meeting at 7:44 PM 2nd Secretary Susnik (Yes – 5, No – 0)