

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY, WESTCHESTER, ILLINOIS, HELD IN THE COMMUNITY ROOM OF THE WESTCHESTER PUBLIC LIBRARY, 10700 CANTERBURY STREET AT 7:00 PM ON MONDAY, FEBRUARY 12, 2018

1. Pledge of Allegiance

The meeting opened at 7:04 PM with the Pledge of Allegiance.

2. Call to Order and Roll Call

President John Lamberti called the meeting to order at 7:04PM. Present were President John Lamberti, Secretary Jenice Hampton, Trustee Gerald Chenski, Treasurer Demitrus Evans, and Trustee Fred Poppe. Arriving Late Trustee Janette Maldonado and Vice President Elizabeth Hunter. Also present were Library Director Fidencio Marbella, and Business Manager Allison Muzal. Absent Assistant Director Bonnie Schwanz.

3. Public Comment – no public comment

4. Discussion Items

- Policy 4.15, the library’s attorney confirmed we can ban religious services which coincides with the current policy. After brief discussion concerning this policy the board recommended we defer making a final decision until after the all boards meetings. Fidencio will provide update to board.
- Policy 6.13 the Board approved as is.
- Policy 6.71 recommended change to last paragraph to include “coverage will be terminated for eligible dependents”
- Policy 6.2: Board recommended revisions to, including job posting internally and offering internal candidates positions prior to posting externally. Library Director will make revisions and present for approval at next meeting.
- Library Improvements:
 - HVAC Project – currently no additional update

5. Unfinished Business

- Programming- attendance has been improving and moving in positive direction.
- Food Truck- Considering looking into the option of having food trucks come out in the fall. Having the food truck in the fall would require the parking lot to be unavailable for a few hours on a Sunday
- Budget – Tax Levy went down approximately \$6000.00. Intentions are to work/plan towards being under budget as much as possible in

2018/2019 to replenish funds in the capital fund. Some of the savings may be seen from the salaries of long-term employees retiring and being replaced with lower salaries, HVAC system efficiency, also building and maintenance cost. Budget will be available at the latest at the first meeting in March

6. Public Comment- None

7. Board member comment- Fred Poppe inquired concerning correspondence he has received from the IMLS agency requesting his support. Director Marbella stated the Library does receive funds from the agency and we could extend support.

At 7:40 PM President Lamberti motioned that we go into Executive session for the purpose of discussing the library director's annual review pursuant to Section 2.(c)(21) of the Illinois Open Meetings Act. Roll call vote: President Lamberti, Vice-President, Hunter, Secretary Hampton, Trustee Chenski, Trustee Poppe, Treasurer Evans, and Trustee Maldonado

At 8:40 PM the board returned from Executive Session.

Adjournment

At 8:41 PM President Lamberti motioned to adjourn, seconded by Trustee Chenski, motion approved, 7 ayes, 0 nays.

Submitted by Jenice Hampton, Secretary, Westchester Public Library Board of Trustees