

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY, WESTCHESTER, ILLINOIS, HELD IN THE COMMUNITY ROOM OF THE WESTCHESTER PUBLIC LIBRARY, 10700 CANTERBURY STREET AT 7:00 PM ON MONDAY, JANUARY 22, 2018

1. Pledge of Allegiance

The meeting opened at 7:04 PM with the Pledge of Allegiance.

2. Call to Order and Roll Call

President John Lamberti called the meeting to order at 7:04 PM. Present were President John Lamberti, Vice President Elizabeth Hunter, Secretary Jenice Hampton, Treasurer Demitrus Evans, Trustee Gerald Chenski and Trustee Fred Poppe. Absent was Trustee Janette Maldonado. Also present were Library Director Fidencio Marbella and Business Manager Allison Muzal. Absent was Assistant Director Bonnie Schwanz.

3. Public Comment – no public comment

4. Review of Minutes

- a. Regular Meeting, November 27, 2018 President Lamberti motioned to accept minutes as presented seconded by Treasurer Evans motion carried 6 ayes, 0 nays.
- b. COTW Meeting December 11, 2018, President Lamberti motioned to accept minutes as presented seconded by Treasurer Evans motion carried 6 ayes, 0 nays.
- c. Regular Meeting, December 18, 2018 President Lamberti motioned to accept minutes as presented seconded by Treasurer Evans motion carried 6 ayes, 0 nays.
- d. COTW Meeting January 8, 2018, minutes not available.

5. New Business

- a. **Payment of Bills-** Secretary Hampton motioned to approve payment of bills in the amount of \$46,279.14 seconded by Trustee Poppe, motion carried, 6 ayes, 0 nays.

- b. **Treasurer's Report**- Treasurer Evans presented the December 2017 report, total spending is slightly under budget for this time of year 61.1 % actual vs. 66.7% budget. The mutual fund investments increased by \$1,228.97 this month. Profit and loss statement to date we have received 44.5 % of budgeted tax levy income. The library continues to maintain sufficient investments to cover six months of operating expenses. President Lamberti motioned to accept the Treasurer's report, seconded by Trustee Chenski, motion carried, 6 ayes, 0 nays.
 - c. **Amended policies** - Policy 4.15 Use of Meeting rooms, 6.39 Electronic Technologies, 6.62 Personal Leave of Absence without pay, 6.66 Paid holidays. President Lamberti motioned to accept changes as amended for policy 6.39, 6.62 and 6.66 seconded by Vice President Hunter. President Lamberti motioned to delay approval of policy 4.15 until later meeting, seconded by Vice President Hunter, motion carried 6 ayes 0 nays.
6. **Director's Report**-Director Marbella reported training for the 3D printer was provided for four teachers. Printer loans will begin in February. Scanner was received and we will begin scanning of newspapers with the assistance of the Friends of the Library. The Forest Preserve approached Director Marbella concerning a partnership opportunity for kayaking. He will provide additional details to the board at a later meeting. Securing food trucks for festival event has not been successful to date. We are still waiting for a response from several trucks. We will continue to pursue our search until March. President Lamberti motioned to accept the Director's report, seconded by trustee Chenski 6 ayes, 0 nays
7. **Unfinished Business**- Director Marbella reported the All Boards meeting will be held February 5, President Lamberti will attend. Trustee workshop is scheduled for Saturday February 17, board members interested in attending should notify Director Marbella.
8. **Board member comment**- none
9. **Public comment**- none
10. Executive Session – Cancelled
11. **Adjournment** - At 7:52 PM President Lamberti motioned adjourn seconded by Treasurer Evans, motion carried, 6 ayes, 0 nays.

Submitted by Jenice Hampton, Secretary, Westchester Public Library Board of Trustees